

JOB DESCRIPTION

Casual Learning Facilitator

PURPOSE OF THE ROLE

The National Justice Museum is a leading public legal education organisation, delivering in-court learning to 30,000 young people nationally every year. We enable all key stages to learn about the court system, careers within it, how the law surrounds and supports society, and how to be an effective citizen. Our award-winning learning workshops for schools and education groups are facilitated with a consistently high standard of knowledge and customer care, ensuring learning objectives are met. Over 50% of schools and colleges return year on year.

We are currently seeking Casual Learning Facilitators to join our expanding team in the North of England. This is no ordinary teaching role—it's an opportunity to bring the past to life, spark curiosity and make the law memorable through performance, creativity, and storytelling. Ideal for someone with a passion for variety, drama, and education this role involves delivering dynamic, high-quality sessions that actively engage school audiences. Each day brings a new opportunity to engage learners—whether through historical role-play in costume, the use of authentic objects to stimulate inquiry, or immersive storytelling. Following a period of training, including shadowing and supported delivery, you will progress to leading sessions independently across a wide range of settings: museums, universities, live courtrooms, and schools. Working in close partnership with the Learning Officer and Manager, you will adapt and deliver sessions across all key stages to ensure content remains relevant, impactful, and memorable. You will deliver in character sessions in schools, using costume and handling objects to create engaging, interactive sessions, bringing educational themes to life through dynamic performances making learning memorable, meaningful, and fun.

This role requires a commitment to excellence in educational delivery, a collaborative approach, and a willingness to travel across the region. Training will be provided, and travel and subsistence expenses will be reimbursed for sessions delivered outside of the Greater Manchester area.

SALARY

£12.21 per hour

RESPONSIBLE TO

Learning Manager

HOURS

Casual hours throughout the week (Mon – Fri, term time only)

LOCATION

Delivering educational sessions at various venues throughout the North

PRINCIPLE DUTIES

- Facilitate learning sessions with groups of young people at various venues throughout the North
- Be responsible for preparing and clearing up learning spaces before and after each session
- Encourage participation to provide an engaging and stimulating learning environment on occasion using characterisation and role play in costume
- Record details of each visit in accordance with National Justice Museum's procedures
- Liaise with volunteers and legal professionals who attend sessions
- Maintain an excellent standard of customer care at all times
- Provide health and safety information to schools, colleges, and other groups
- Positively promote the organisation and its core aims and objectives
- Foster at all times positive relationships with teachers, education groups and members of the public
- Undertake paid initial and ongoing training where necessary
- Undertake any other necessary duties which are relevant to the role
- Positively promote the National Justice Museum and its core aims and objectives with existing and new contacts
- Ensure all legal requirements are adhered to, including Health and Safety, Risk Assessments, Child Protection, and Insurance
- Any other duties which are relevant to the role

We're Committed to Inclusion

We aim to include everyone's voice in our programme. As an equal opportunities employer, we are eager to develop a workforce that reflects the diversity of the communities we serve.

To apply: send your up-to-date CV and a covering letter or record a video application illustrating how your experience and skills meet the criteria in the person specification below to kath.downs@nationaljusticemuseum.org.uk If you have any questions about the role, please feel free to message Kath.

Closing date: Sunday 24th August 2025 5pm. Interviews will take place on the week commencing 1st September 2025.

Due to the nature of the Casual Learning Facilitator role a DBS Enhanced Disclosure will be requested in the event of a successful application.

Appointment will be subject to two satisfactory references.

PERSON SPECIFICATION

Casual Learning Facilitator

Essential

- Experience of delivering learning sessions to audiences whether paid or voluntary in a museum gallery or educational setting
- Enthusiastic and engaging, with experience of working effectively with different audiences and needs
- Experience of working within a school, educational or cultural organisation to deliver audience appropriate engagement activity and workshops
- Knowledge and understanding of the need to adapt programmes and sessions according to the audience
- Experienced in handling objects or delivering costumed interpretation
- Ability to communicate with teachers and partners in promoting and representing NJM learning programmes
- Proven ability to travel independently and deliver educational workshops in a variety of settings, taking full responsibility for session setup, delivery, and liaison with school staff
- Able to work with a variety of ages, backgrounds and abilities and be sensitive to cultural learning experience and how this might affect engagement
- Familiar with guidelines for risk assessments, health and safety and child safeguarding

Desirable

- Experience of travelling and responsibility of delivering workshops in educational settings
- Passionate about creative and cultural learning and making the collections of a heritage site accessible
- Drama and role-playing skills
- An interest in the arts/heritage/culture or the law
- Post graduate qualification in museum/heritage related subject or teaching qualification
- Full UK driving license for travel to school outreach sessions